PRE-SCHOOL ADMISSION 2019-20
IMPORTANT NOTE FOR ADMISSION

Pre-School (General) 2019-20

• Please note, both parents along with the child should be present for admission.

• School reserves the right to reject the application of any candidate at any stage due to wrong / incorrect information provided by the applicant.

• Admission will be subject to verification of original documents.

• Please bring original and self-attested photocopies of the following:

1. Birth Certificate issued by the MCD.

2. I.D. Proof of parent(s).

3. Passport size photographs of Mother, Father, Child (2 copies each)

4. Proof of residence (Any one) :

    a. Ration Card issued in the name of the parents (mother/father having the name of the child)

    b. Domicile certificate of the child or of his/her parents

    c. Voter ID (EPIC)of any of the parents

    d. Electricity Bill / MTNL Telephone Bill / Water Bill / Passport in the name of any of the parents or child

    e. Aadhaar Card / UID Card issued in the name of any of the parents

    f. Rent agreement duly registered(First class Magistrate).

5. In case of alumni, a copy of class XII pass certificate of parent(s) issued by CBSE.

6. In case of sibling, a copy of fee receipt of last month issued by SVSSSL for the session 2018-19.

7. Medical Fitness Certificate of the Child.

The last date for submission of Registration Form for admission to Pre-School (session 2019-20) is Monday, 07.01.2019. On-line registration forms will be accepted till 12.30 p.m.

🆕 Admission Schedule (as per revised DOE Guidelines):

S.No.	Particulars	Time Schedule
1.	Uploading the criteria and their points in the module of the Department at the link mentioned at point no. 7	14.12.2018 (Friday)
2.	Commencement of admission process and availability of forms	15.12.2018 (Saturday)
3.	Last date of submission of application forms in schools	07.01.2019 (Monday)
4.	Uploading details of children who applied to the school for admission under Open Seats.	21.01.2019 (Monday)
5.	Uploading marks (as per point system) given to each child who has applied for admission under open seats.	28.01.2019 (Monday)
6.	The date of displaying the first list of selected candidates (including waiting list along with marks allotted under point system)	04.02.2019 (Monday)
7.	Resolution of queries of parents, if any (by written/email/verbal interaction)regarding allotment of points of their ward in the first list.	05.02.2019 to 12.02.2019
8.	The date for displaying the second list of candidates (if any) (including Waiting list along with marks allotted under point system)	21.02.2019 (Thursday)
9.	Resolution of queries of parents, if any (by written/email/verbal interaction) regarding allotment of points to their wards in the second list.	22.02.2019 to 28.02.2019
10.	Subsequent list of admission, if any	15.03.2019 (Friday)
11.	Closure of admission process	31.03.2019 (Sunday)

S.No.	Criteria	Specifications	Range of Points
1.	Neighbourhood	0-8 Km (55) 8-10Km (40) Above 10 km (30)	55
2.	Sibling	-	20
3.	First Child	-	15
4.	Alumni	-	10
		TOTAL	100

NEW Important Guidelines for filling up the online admission form

1. Kindly fill the form carefully and correctly. Any information found incorrect at the time of verification and admission will result in the cancellation of admission.
2. Only one form per child will be accepted. Multiple applications will be cancelled and declared invalid.
3. This is only a registration form.
4. Parents may send their queries at admission@stvivekanandschool.org

List of self attested documents to be submitted at the time of admission

1. Birth Certificate issued by the MCD
2. Proof of residence (Any one) :
   - Ration Car issued in the name of the parents (mother/father having the name of the child)
   - Voter ID (EPIC)of any of the parents
   - Electricity Bill / MTNL Telephone Bill / Water Bill / Passport in the name of any of the parents or child
   - Aadhaar Card / UID Card issued in the name of any of the parents
3. In case of sibling, a copy of fee bill issued by the school office for the academic year 2018-19
4. In case of alumni, a copy of class XII certificate of parent(s) issued by CBSE.

Registration Fee is Rs.25/- per candidate.

Criteria for EWS category admission shall be as per RTE Act and directives of Directorate of Education.